

BY-LAWS Change Request

2020-1

All change requests to amend any Bylaw shall be sent to the By-Laws Committee. Please complete all information to the best of your ability and submit to By-Laws Committee.

Please complete the following information regarding the By-Laws Change(s) you are submitting:

Article Number:		Article Title:	
Section Number:		Section Title:	
Sub-Section Letter:		Sub-Section Title:	
Additional Title within Sub-Section (If applicable):			

1. In the space below, please write the Bylaw(s) as it currently appears in the Bylaws if it is currently there. **Use red highlight** to indicate the verbiage you would like to change or add:

2. In the space below, please re-write the entire Bylaw(s) as it would appear if the change is approved. **Use green highlight** to indicate where the proposed new verbiage would appear: (NOT NECESSARY IF STATED ABOVE)

3. Please state in detail, why you think this Bylaw(s) should be changed:

4. If this Bylaw change is approved, how will it impact the organization?

5. If this change is approved, will it be necessary to **design any new forms, revise any currently used forms, or additional paperwork** to put this change into place? If so, **have you attached a sample?** Do you have any suggestions for the Bylaws Committee?

6. Other comments:

7. Change Request Author Information:

Author:		Phone #:	
Email Address:		NCCC #	
Co-Author (If applicable):		NCCC#	
Region:		Date Submitted:	

Thank you for completing the above information. Your request will be reviewed at the next By-laws Committee meeting. A confirmation will be sent to you by the By-Law Committee upon receipt of your Change Request Form.

(By-Laws Committee)

Date Request Received for Review:		By-Law Change Request Number issued:	
Date Request Reviewed by By-Laws Committee:		<input type="checkbox"/> Approved <input type="checkbox"/> Rejected <input type="checkbox"/> Further Action Required	If further action required, date Change Request returned to Author:
Comments:			